

## Text PDF Submission Guidelines



### Text PDF Submission Guidelines

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**IMPORTANT NOTE:** Many authors are surprised by the difficulty of creating a print-ready PDF and find creating them to be a frustrating process. If you or your chosen designer do not create PDFs professionally on a daily basis and you are not **digitally certified** with a high-volume book printer, we strongly advise you against submitting your book text in PDF form as "print-ready." There is a big difference between a normal PDF and a **print-ready** PDF. We require print-ready PDFs to exact specs for publishing.

Unfortunately, Xulon Press does not offer training in how to create print-ready PDFs (though we do provide guidelines). Please consider allowing the professionals at Xulon Press to typeset your book. These services are **included** in the cost of your publishing program.

Any variation from these guidelines may cause a delay. You may even have to resubmit your print-ready PDF, which will incur a fee. Please keep in mind that you will be submitting your final print-ready PDF (and other pertinent files) via Author Center. What you submit is what will go to the printer to be printed as your text.

### Print Ready PDF Instructions for Copyright and Title Page:

We will prepare the first two pages of your book, title page (page 1) and copyright page (page 2), using the examples you send in your PDF; You CAN submit your file without the ISBN #.

1. Your title page should include the following:
  - A. Title of book
  - B. Subtitle (if applicable)
  - C. Author name/pen name
2. The page following the title page (the next left hand page) should be the copyright page. We will create this page for you, but we need the Bible information in order to create it.

For the following two bibles which are public domain, we only need the Bible version listed:

## Text PDF Submission Guidelines



### Text PDF Submission Guidelines

The King James Bible  
American Standard Version of the Bible

All other versions are not public domain and we need the Bible version, Bible Copyright Date and Bible Publisher.

Indicate on the copyright page which version(s) of the Bible you will use by inserting this paragraph on the copyright page:

Unless otherwise indicated, Bible quotations are taken from  
\_\_\_\_\_(version{s}) of the Bible. Copyright (c) \_\_\_\_ (year) by  
\_\_\_\_ (publisher).

**If you DO NOT have Bible quotations, please insert the following statement:**

No Bible information required.

\*We will add additional pertinent and necessary verbiage to the copyright page\*

Keep in mind that you will review your print-ready PDF once your title page and copyright page are formatted.

### Text Guidelines:

**You can choose from the following trim sizes**

- 5x8 (paperback only)
- 5.5x8.5 (paperback and/or hardcover)
- 6x9 (paperback and/or hardcover)
- 7.5x9.25 (paperback only)
- 8.25x11 (paperback only)

**\*Note:** See the Margin Specifications for print-ready PDFs below for more specific instructions

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### Text PDF Submission Guidelines

1. The print ready PDF cannot exceed **30 megabytes**.
2. We can publish books of up to 500 finished pages and no less than 48 finished pages. Your finished book will have a spine if it has a minimum of 80 finished/formatted pages, otherwise it will not have a spine.
3. Please include headers and footers (if applicable) and page numbers along with any graphics that you wish to have in your book.
4. The final page count must be divisible by two. Please add in all blank pages in the PDF where you would like them to be in your printed book and the last page of your print-ready PDF must be a blank page so we can add required printer information and the ISBN #.
5. When saving your book text to a PDF, remember to select to embed all of the fonts used and all font family members used. The PDF font subset should be set at 100%. All fonts must include screen and printer versions even the most common fonts.
6. You can space your text the way you want it as long as it meets the margin specifications stated below.
7. Use the AdobePDF (.pdf) default setting of "PDF/X-1a:2001," which is available in the "Professional" version of Adobe Acrobat 6.0 and later versions.
8. Interior text should be submitted as grayscale only (e.g. do not submit as CMYK or RGB).
9. Our printer does not guarantee bleed off any edge of the text page.
10. PDF files should be centered (left-to-right and top-to-bottom), and contain no crop marks. PDF output resolution should be set to 600 dpi.

## Text PDF Submission Guidelines



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#### **Graphic Guidelines:**

1. Graphics must be sized at 100% in your graphics program prior to being imported into your desktop publishing program.
2. Graphics must be grayscale. The print-ready PDF will NOT be accepted with color graphics. A graphic is any picture, icon, design element, graph, chart, table, text box, pull-out quote, border, etc. Anything other than straight text is considered a graphic.
3. Continuous tone photographs and artwork should be 8-bit grayscale, at 300 dpi. Line art should be 1-bit black and white at 600 dpi.

If you have any questions, please contact your representative toll-free at 1-866-381-2665. They can help answer questions regarding these guidelines.

#### **Margin Specification for Print-Ready PDFs According to Trim Size**

Go to our printer's website to review PDF creation/saving requirements:

[https://www.lightningsource.com/digital\\_bookblock\\_creation.aspx#standardBooks](https://www.lightningsource.com/digital_bookblock_creation.aspx#standardBooks)

## [Text PDF Submission Guidelines](#)



### Text PDF Submission Guidelines

#### **Specs for 5 x 8 book for Xulon Press**

##### **Paperback only**

Book size: 5" x 8"

Live area: 3.5" x 6.375"

Margins:

Left: .75"

Right: .75"

Top: .875"

Bottom: .75"

Baseline of header: .5" from top of page

Rule under header: .6" from top of page

Baseline of footer: .45" from bottom of page

Baseline of text begins 1" from top of page

Suggested type size: 12-point

Page count: final page count must be divisible by 2—no less than 48 pages.

## [Text PDF Submission Guidelines](#)



### Text PDF Submission Guidelines

#### **Specs for 5.5 x 8.5 book for Xulon Press**

**Paperback and/or hardcover (optional)**

Book size: 5.5" x 8.5"

Live area: 4" x 6.875"

Margins:

Left: .75"

Right: .75"

Top: .875"

Bottom: .75"

Baseline of header: .5" from top of page

Rule under header: .6" from top of page

Baseline of footer: .4" from bottom of page

Baseline of text begins 1.125" from top of page

Suggested type size: 12-point

Page count: final page count must be divisible by 2—no less than 48 pages or 108 if you paid to have a hardcover version.

## [Text PDF Submission Guidelines](#)



### Text PDF Submission Guidelines

#### **Specs for 6 x 9 book for Xulon Press**

##### **Paperback and/or hardcover (optional)**

Book size: 6" x 9"

Live area: 4.5" x 7.375"

Margins:

Left: .75"

Right: .75"

Top: .875"

Bottom: .75"

Baseline of header: .5" from top of page

Rule under header: .6" from top of page

Baseline of footer: .45" from bottom of page

Baseline of text begins 1" from top of page

Suggested type size: 12-point

Page count: final page count must be divisible by 2—no less than 48 pages or 108 if you paid to have a hardcover version.

## [Text PDF Submission Guidelines](#)



### Text PDF Submission Guidelines

#### **Specs for 7.5 x 9.25 book for Xulon Press** **Paperback only**

Book size: 7.5" x 9.25"

Live area: 6" x 7.625"

Margins:

Left: .75"

Right: .75"

Top: .875"

Bottom: .75"

Baseline of header: .5" from top of page

Rule under header: .6" from top of page

Baseline of footer: .45" from bottom of page

Baseline of text begins 1" from top of page

Suggested type size: 12-point

Page count: final page count must be divisible by 2—no less than 48 pages.



## [Text PDF Submission Guidelines](#)



### Text PDF Submission Guidelines

#### **Specs for 8.25 x 11 book for Xulon Press** **Paperback only**

Book size: 8.25" x 11"

Live area: 6.25" x 8.75"

Margins:

Left: 1"

Right: 1"

Top: 1.25"

Bottom: 1"

Baseline of header: .8" from top of page

Rule under header: .9" from top of page

Baseline of footer: .6" from bottom of page

Baseline of text begins 1.5" from top of page

Suggested type size: 12-point

Page count: final page count must be divisible by 2—no less than 48 pages.